



APPLICATION FOR EMPLOYMENT

Full name: Miss () Mrs. () Mr. () Dr. () _____
Present Address: _____
Telephone Number: Days _____ Evenings _____
Best time to call: _____ Social Security Number: _____
Email Address: _____

POSITION DESIRED

Preference: (Please indicate 1st, 2nd, 3rd choice in parentheses.)
() Elementary () Middle School () High School () Administrative () Athletic () Substitute Teacher

Preference: (Grade or subject in order of preference, if applicable)

1. _____ 2. _____ 3. _____

Special Abilities: Please indicate any activities or sports which you would be willing to coach, supervise, sponsor,

CHRISTIAN BACKGROUND

On a separate sheet of paper, write about your current relationship with Christ. Please include:

- Your definition of a Christian
- How you came to the decision to have faith in and follow Christ
- How you grow your relationship with Him
- Your church affiliation and involvement

Please carefully read our **Statement of Faith** and mark the appropriate space below.

____ I fully support the Statement as written.

____ I support the Statement except in the area(s) listed and explained on separate page.

ABOUT YOU

What books and/or periodicals have you read recently?

What would you like to share about your interests/hobbies?

What experiences, service or missions projects and/or accomplishments are memorable to you and have helped shape who you are today? How might these experiences

PROFESSIONAL QUALIFICATIONS

Please attach photocopies of all your college transcripts. Should you be offered a position, official copies will be required to be submitted for inclusion in your personnel file.

FORMAL TRAINING

What degree(s) do you hold?

<u>DEGREE</u>	<u>MAJOR(S)</u>	<u>DATE RECEIVED</u>	<u>ISSUING INSTITUTION</u>

Cumulative GPA: Undergraduate _____ Graduate: _____

TEACHING CREDENTIALS

Do you have a State Teaching Certificate? Yes ___ No ___ State _____

Do you have an ACSI Teaching Certificate? Yes _____ No _____

What level? _____ Remains valid for _____ years

Endorsements _____

EMPLOYMENT EXPERIENCE

Sequentially list your professional experience, beginning with the most recent.

DATES EMPLOYED _____

SCHOOL/BUSINESS/ORG _____

ADDRESS _____

JOB DESCRIPTION _____

RESPONSIBILITIES (including any subjects that you taught and any extra-curricular activities you led: _____

REASON FOR LEAVING _____

DATES EMPLOYED _____

SCHOOL/BUSINESS/ORG _____

ADDRESS _____

JOB DESCRIPTION _____

RESPONSIBILITIES (including any subjects that you taught and any extra-curricular activities you led:

REASON FOR LEAVING _____

DATES EMPLOYED _____

SCHOOL/BUSINESS/ORG _____

ADDRESS _____

JOB DESCRIPTION _____

RESPONSIBILITIES (including any subjects that you taught and any extra-curricular activities you led:

REASON FOR LEAVING _____

DATES EMPLOYED _____

SCHOOL/BUSINESS/ORG _____

ADDRESS _____

JOB DESCRIPTION _____

RESPONSIBILITIES (including any subjects that you taught and any extra-curricular activities you led:

REASON FOR LEAVING _____

To what degree are you familiar with various Christian or secular curriculums (ie. ACE, ABeka, Bob Jones, Saxon Math, Open Court Reading, etc)?

List any advantages you have that have not been mentioned that may positively affect your ability to perform your job with excellence.

Have you had other specific training for Christian schools or Christian education? Give details.

List any helpful conferences or seminars in which you have participated.

MISSION

Greenville Christian School equips the children of Christians with excellent academics, biblical life application and leadership skills to excel in their Christ-centered lives.

Describe how you will equip students with excellent academics: _____

Describe how you will equip students with biblical life application:

Describe how you will equip students with leadership skills:

I have read the **Philosophy and the Values Statements** of Greenville Christian School, and I agree with:

___ All of them

___ All of them except _____

(Please explain any exceptions)

PERSONAL REFERENCES

Do not list family members or relatives as references.

Personal: Give three character references from your Christian community.

NAME

ADDRESS

PHONE #

POSITION

Professional: Give three professional references.

NAME

ADDRESS

PHONE #

POSITION

APPLICANT’S CERTIFICATION AND AGREEMENT

I understand that Greenville Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that to the best of my knowledge the facts set forth in this initial application are true and complete.

I understand falsification of any statement or a significant omission of fact, may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the date of release.

I authorize Greenville Christian School to thoroughly investigate references, work records, evaluations, education and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

I waive the right to ever personally view any references given to Greenville Christian School, on my behalf.

I authorize Greenville Christian School to conduct a criminal background check.

I understand this is an application for employment and no employment contract is being offered at this time.

I certify that I have carefully read and understand the above statements.

Signature of Applicant

Date

DECLARATION OF ETHICAL AND MORAL INTEGRITY

As an applicant for employment or for a volunteer position at GREENVILLE CHRISTIAN SCHOOL and its ministries, I, _____ recognize, understand, and agree to live by the moral and ethical standards of the employees and volunteers associated with the school. I further declare that with regard to my personal moral and ethical character and conduct as of this date, I am not, nor have been in the past, engaged in inappropriate conduct toward minors, nor do I have inclinations toward such conduct. Inappropriate conduct includes the following: homosexual, verbal, physical or sexual abuse as defined by Scripture and state law. I do declare that the above statement is factual and true. By affixing my signature below, I declare I meet the moral and ethical standards of those associated with GREENVILLE CHRISTIAN SCHOOL.

Applicant's Signature

Date